

MIECHV Compliance Checklist v3.25.19

Program Requirements	Requirement for Compliance	Program Performance	Compliance (YES/NO) & Notes
1. Prioritizing high-risk populations identified in the legislation for enrollment in home visiting services, taking into account the staffing, community resources, and other requirements to operate at least one approved model of home visiting and demonstrate improvements for eligible families.	90% of enrolled families must fall into at least 1 high risk population	Report Card _____% (priority population)	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:
2. Implementing Continuous Quality Improvement (CQI)	LIA provides SMART Aim and documentation of CQI progress (must be in alignment with CPRD plan)	LIA documentation <input type="checkbox"/> SMART Aim <input type="checkbox"/> current CQI progress doc === <input type="checkbox"/> aligned with CPRD plan documentation	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:
3. Fulfilling performance measurement activities in accordance with HRSA-approved plans	At least 6 of 8 (75%) identified constructs in green on report card	Report Card (In Green Range) <input type="checkbox"/> depression screen <input type="checkbox"/> well child visits <input type="checkbox"/> postpartum care <input type="checkbox"/> tobacco cessation referrals <input type="checkbox"/> developmental screen <input type="checkbox"/> behavioral concerns <input type="checkbox"/> IPV screen <input type="checkbox"/> IPV referrals	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:
4. Reporting on key indicators associated with healthy development of children including systems outcome measures in the MIECHV performance measures	No missing data for identified systems outcome measures	Report Card (No Missing Data) <input type="checkbox"/> caregiver education <input type="checkbox"/> continuity of health insurance <input type="checkbox"/> depression screening referrals <input type="checkbox"/> developmental screening referrals	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:

5. Filling caseloads of family slots that could potentially be enrolled at any given time if the program were operating with a full complement of hired and trained home visitors	Max Capacity at 85% or higher	Report Card ____ %	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:
6. Recruiting and retaining participants, including attrition rate and enrollment of eligible families	i. Attrition Rate of 20% or less ii. Compliant with item 1	Form 4 summary report ____ % Compliant with Item 1? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:
7. Collaborating with early childhood partners	HVPQRT scoring for D6.1 and D6.2	HVPQRT <input type="checkbox"/> D6.1 <input type="checkbox"/> D6.2	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:
8. Collecting and reporting on data that show contractual requirements have been met and that accurate and complete data have been submitted for required annual and quarterly reports	i. Is program in corrective action? ii. Do they have complete data for reporting?	QA summary report Corrective action? <input type="checkbox"/> Yes <input type="checkbox"/> No Complete data? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:
9. Developing and implementing policies and procedures that ensure the effective provision of reflective supervision program-wide with fidelity to the model(s) implemented	i. LIA provides policies & procedures about reflective supervision ii. Supervision notes iii. HVPQRT scoring for D5.2	LIA documentation <input type="checkbox"/> Policy & Procedure <input type="checkbox"/> Supervision notes HVPQRT <input type="checkbox"/> D5.2	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:
10. Following with fidelity an approved evidence-based home visiting service delivery model	LIA provides evidence, in form of model endorsement documentation (or other) prior to visit	LIA documentation <input type="checkbox"/> model quality endorsement document <input type="checkbox"/> other:	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes: