

Periodic Performance Report (PPR) Sample Supplemental Materials

Federally-Funded Programs: IDHS-DEC MIECHV

PPR Quarterly Reporting Periods

Q1 Reporting Period: October 1 - September 30

Q2 Reporting Period: October 1 - December 31

Q3 Reporting Period: October 1 - March 31

Q4 Reporting Period: October 1 - June 30

Instructions for Running Form 1

1. Go to the Reports tab, select **MIECHV Form 1**.
2. Enter the dates for the quarter you are running.
3. Select the site fund code(s) you are reporting.
4. Make sure you run your report for ALL children and check the box to use the 1st MIECHV/All-in-One State date is clicked.
5. Click "Get Report".

Instructions for Running the Data Summary Report

1. Go to the Reports tab, select **IL Data Summary**.
2. Enter the dates for the quarter you are running.
3. Select the site fund code(s) you are reporting.
4. Make sure you run your report for ALL children and check the box to use the 1st MIECHV/All-in-One State date is clicked.
5. Click "Get Report".

PPR Sample Supplemental Material

MIECHV Form 1

Program Name: [REDACTED] Program Code: [REDACTED] Date Range: 10/1/2023 - 9/30/2024 Site Codes: [REDACTED] MIECHV Target Child only: N
 Use the 1st MIECHV/All-In-One Start Date to calculate this report: Y Exclude families Exited or Inactive / On Hold due to COVID-19: N

Prepared 6/15/2022

Export Families to CSV All Families Only Families with an unknown data item [Get CSV](#)
 Export Guardians to CSV All Guardians Only Guardians with an unknown data item [Get CSV](#)
 Export Children to CSV All Children Only Children with an unknown data item [Get CSV](#)

TABLE 1: Unduplicated Count of New and Continuing Program Participants Served by MIECHV

| Participants | Number Newly Enrolled | Number Continuing During Reporting Period | Total |
|---|-----------------------|---|-----------|
| Pregnant Participants | 15 | 5 | 20 |
| Caregivers - Female | 6 | 65 | 71 |
| Caregivers - Male | 0 | 1 | 1 |
| Caregivers - Gender Non-Binary | 0 | 0 | 0 |
| Caregivers - Unknown/Did Not Report | 0 | 0 | 0 |
| All Adults | 21 | 71 | 92 |
| Index Children - Female | 9 | 30 | 39 |
| Index Children - Male | 11 | 36 | 47 |
| Index Children - Gender Non-Binary | 0 | 0 | 0 |
| Index Children - Unknown/Did Not Report | 0 | 0 | 0 |
| All Index Children | 20 | 66 | 86 |

TABLE 2: Unduplicated Count of Households Served by MIECHV

| Households | Number Newly Enrolled | Number Continuing During Reporting Period | Total |
|----------------------|-----------------------|---|-------|
| Number of Households | 21 | 71 | 92 |

In this example for Performance Measure (PM) 2, look for the total number of Households. In this example you will enter:
92 Number of unduplicated families.

TABLE 3: Non-MIECHV (not applicable)

TABLE 4: Adult participants by age

| Adult Participants | ≤ 17 | 18-19 | 20-21 | 22-24 | 25-29 | 30-34 | 35-44 | 45-54 | 55-64 | ≥ 65 | Unknown/Did not report | Total |
|--|----------|----------|----------|----------|-----------|-----------|-----------|----------|----------|----------|------------------------|-----------|
| Newly Enrolled - Pregnant Participants | 0 | 0 | 1 | 1 | 1 | 7 | 5 | 0 | 0 | 0 | 0 | 15 |
| Newly Enrolled - Caregivers | 1 | 0 | 1 | 0 | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 6 |
| Continuing - Pregnant Participants | 0 | 0 | 0 | 0 | 2 | 2 | 1 | 0 | 0 | 0 | 0 | 5 |
| Continuing - Caregivers | 0 | 1 | 5 | 4 | 17 | 19 | 18 | 1 | 0 | 1 | 0 | 66 |
| All Adults (Auto Calculate) | 1 | 1 | 7 | 5 | 23 | 20 | 24 | 1 | 0 | 1 | 0 | 92 |

You will **not** need to enter numbers for ethnicity, race, or primary language totals on your PPR, but you will need to attach **all** of your Form 1, so that it includes Tables 5 (ethnicity), Table 6 (race) and Table 12 (primary languages) to your PPR.

TABLE 5: I

| Index Children | < 1 year | 1-2 years | 3-4 years | 5-6 years | not report | Total |
|--|-----------|-----------|-----------|-----------|------------|-----------|
| Newly Enrolled Index Children | 20 | 0 | 0 | 0 | 0 | 20 |
| Continuing Index Children | 20 | 46 | 0 | 0 | 0 | 66 |
| All Index Children (Auto Calculate) | 40 | 46 | 0 | 0 | 0 | 86 |

TABLE 6: Participants by Ethnicity

PPR Sample Supplemental Material

IL - DATA SUMMARY REPORT

Program Name: [REDACTED] Program Code: [REDACTED]

Date Range: 10/1/2022 - 5/31/2023

Site Codes [REDACTED]

Use the 1st MIECHV/All-In-One Start Date to calculate this report: Y MIECHV Target Child only: N

Date Prepared: 6/7/2022

Selected program(s): All

Max Capacity = 235

Total Families = 129

In this example for PM 3, the answer on the PPR would be entered as:
54.9%
 Capacity = 54.9 %

Enrollment and Services

| | |
|---|-----|
| Total for All Adults (Form 1 - Table 1) | 132 |
| Total for All Index Children (Form 1 - Table 1) | 145 |
| Total Unduplicated Households (Form 1 - Table 2) | 132 |
| Prenatal children past due date | 1 |
| Families with no enrolled child | 0 |
| Families that are set to Exited on the last day in the reporting period | 27 |
| Families that are Inactive/On hold due to COVID-19 | 0 |
| Families that are Exited due to COVID-19 | 0 |

Home Visits Delivered

| | | | |
|------------------------|-----------------------|----------------------|-------------|
| Total Private Contacts | Total Incomplete PVRs | Total Completed PVRs | % Completed |
| 1159 | 6 | 1113 | 96.00 |

Total families with a missing or incomplete PVR 22 16.67 %

Form 1 - Unknown / Missing Data

| Form 1 Table | Missing definition | Total Missing | % Missing |
|----------------------------|---|---------------|-----------|
| 7.2 - Children by Race | Children with Race indicated as Unknown/Did not report | 4 | 3% |
| 8 - Adult Marital Status | Guardians with Marital Status indicated as Unknown/Did not report | 4 | 3% |
| 9 - Adult Education | Guardians with Educational Attainment indicated as Unknown/Did not report | 1 | 1% |
| 10 - Adult Employment | Guardians with Employment indicated as Unknown/Did not report | 1 | 1% |
| 11 - Adult Housing Status | Guardians with Housing Status indicated as Unknown/Did not report | 1 | 1% |
| 13 - Household Income | Families with Income indicated as Unknown/Did not report | 1 | 1% |
| 14 - Priority Pop | MIECHV Priority Populations (see details below) | 15 | 1% |
| 15 - Home Visits | Families with a missing or incomplete PVR | 40 | 3% |
| 18.1 - Adult Insurance | Guardians with Health Insurance as Unknown/Did not report | 1 | 1% |
| 18.2 - Children Insurance | Children with Health Insurance as Unknown/Did not report | 5 | 3% |
| 19 - Children Medical Care | Children with Medical Care as Unknown/Did not report | 4 | 3% |
| 20 - Children Dental Care | Children 12 months or older with Dental Care as Unknown/Did not report | 6 | 6% |

In this example for PM6, look at the % missing column. Count how many rows have 11% or more missing. In this example, there are none so your answer on the PPR would be:
 0 Number of rows missing 11% or more data on Form 1 Unknown/Missing Data Table on the Data Summary Report.

Form 1 - Table 14 - MIECHV Priority Population Characteristics

Number of families that don't have any priority population characteristics 1 **0.76 %**

| Households | Yes | No | Unknown / reported | | |
|---|-----|-----|--------------------|------|----|
| Low income household | 130 | 1 | 1 | | |
| Household contains an enrollee who is pregnant and under age 21 | 2 | 130 | 0 | 1.5% | 0% |
| Household has a history of child abuse or neglect or has had interactions with child welfare services | 12 | 119 | 1 | 9.2% | 1% |
| Household has a history of substance abuse or needs substance abuse treatment | 3 | 127 | 2 | 2.3% | 2% |
| Someone in the household uses tobacco products in the home | 7 | 123 | 2 | 5.4% | 2% |
| Someone in the household has attained low student achievement or has a child with low student achievement | 10 | 119 | 3 | 7.8% | 2% |

In this example for PM4, look here for families that do not have priority populations. On the PPR this would be reported as: **0.76%** of participants not meeting any priority populations.

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| Households | Yes | No | Unknown / Did not report | % | % Missing |
|--|-----|-----|--------------------------|------|-----------|
| Household has a child with developmental delays or disabilities | 9 | 120 | 3 | 7.0% | 2% |
| Household includes individuals who are serving or formerly served in the US armed forces | 0 | 129 | 3 | 0.0% | 2% |

Form 2 (definitions)

| Construct | Description | Num | Denom | Current Outcome | Missing | % Missing |
|-----------|-------------------------------|------|-------|-----------------|---------|-----------|
| *1 | Preterm Birth | 0 | 10 | 0% | 0 | 0% |
| *2 | Breastfeeding | 1 | 11 | 9% | 0 | 0% |
| 3 | Depression Screening | 20 | 24 | 83% | 0 | 0% |
| 4 | Well Child Visits | 75 | 129 | 58% | N/A | N/A |
| 5 | Postpartum Care | 4 | 11 | 36% | 0 | 0% |
| 6 | Tobacco Cessation Referrals | 0 | 1 | 0% | 3 | 75% |
| 7 | Safe Sleep | 36 | 46 | 78% | 4 | 8% |
| *8 | Child Injury | 1 | 145 | 1% | N/A | N/A |
| *9 | Child Maltreatment | 0 | 145 | 0% | N/A | N/A |
| 10 | Parent-Child Interaction | 86 | 128 | 67% | N/A | N/A |
| 11 | Early Language & Literacy | 138 | 143 | 97% | 2 | 1% |
| 12 | Developmental Screening | 65 | 83 | 78% | N/A | N/A |
| 13 | Behavioral Concerns Inquiries | 1076 | 1091 | 99% | N/A | N/A |
| 14 | IPV Screening | 21 | 23 | 91% | N/A | N/A |
| *15 | Primary Caregiver Education | 3 | 10 | 30% | 1 | 9% |
| *16 | Health Insurance Continuity | 67 | 67 | 100% | 7 | 9% |
| *17 | EPDS Referral | 1 | 1 | 100% | 1 | 50% |
| *18 | ASQ Referral | 9 | 10 | 90% | N/A | N/A |
| 19 | IPV Referral | 0 | 0 | 0% | 0 | 0% |

In this example for PM7, look at the % missing column. Count how many have 11% or more missing. In this example, there are 2 so your answer on the PPR would be: **2** Number of rows missing 11% or more data on Form 2 Table on Data Summary Report.

* - Indicates system outcome

Performance Measures 8-13, you will enter the current outcome % on the PPR. In this example, you would enter the following:

- PM 8) C4 Well-child Visit: 58%
- PM 9) C5 Postpartum care: 36%
- PM 10) C12 Developmental Screening: 78%
- PM 11) C3 Depression Screening: 83%
- PM 12) C14 IPV Screening: 91%
- PM 13) C19 IPV Referral: 0%