

State Fiscal Year Periodic Performance Report (PPR) Sample Supplemental Materials **State-Funded Programs: IDHS-DEC State**

Quarterly Reporting Periods

Q1 Reporting Period is July 1 - September 30

Q2 Reporting Period is July 1 - December 31

Q3 Reporting Period is July 1 - March 31

Q4 Reporting Period is July 1 - June 30

Instructions for Running Form 1

1. Go to the Reports tab, select **MIECHV Form 1**.
2. Enter the dates for the quarter you are running.
3. Select the site fund code(s) you are reporting.
4. Make sure you run your report for ALL children and check the box to use the 1st MIECHV/All-in-One State date is clicked.
5. Click “Get Report”.

Instructions for Running the Data Summary Report

1. Go to the Reports tab, select **IL Data Summary**.
2. Enter the dates for the quarter you are running.
3. Select the site fund code(s) you are reporting.
4. Make sure you run your report for ALL children and check the box to use the 1st MIECHV/All-in-One State date is clicked.
5. Click “Get Report”.

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MIECHV Form 1

Program Name: [REDACTED] Program Code: [REDACTED] Date Range: 10/1/2023 - 9/30/2024 Site Codes: [REDACTED] MIECHV Target Child only: N
 Use the 1st MIECHV/All-In-One Start Date to calculate this report: Y Exclude families Exited or Inactive / On Hold due to COVID-19: N

Prepared 6/15/2022

Export Families to CSV All Families Only Families with an unknown data item [Get CSV](#)
 Export Guardians to CSV All Guardians Only Guardians with an unknown data item [Get CSV](#)
 Export Children to CSV All Children Only Children with an unknown data item [Get CSV](#)

TABLE 1: Unduplicated Count of New and Continuing Program Participants Served by MIECHV

Participants	Number Newly Enrolled	Number Continuing During Reporting Period	Total
Participants			
Pregnant Participants	15	5	20
Caregivers - Female	6	65	71
Caregivers - Male	0	1	1
Caregivers - Gender Non-Binary	0	0	0
Caregivers - Unknown/Did Not Report	0	0	0
All Adults	21	71	92
Index Children - Female	9	30	39
Index Children - Male	11	36	47
Index Children - Gender Non-Binary	0	0	0
Index Children - Unknown/Did Not Report	0	0	0
All Index Children	20	66	86

TABLE 2: Unduplicated Count of Households Served by MIECHV

Households	Number Newly Enrolled	Number Continuing During Reporting Period	Total
Number of Households	21	71	92

In this example for Performance Measure (PM) 2, look for the total number of Households. In this example you will enter:
92 Number of unduplicated families.

TABLE 3: Non-MIECHV (not applicable)

TABLE 4: Adult participants by age

Adult Participants	≤ 17	18-19	20-21	22-24	25-29	30-34	35-44	45-54	55-64	≥ 65	Unknown/Did not report	Total
Newly Enrolled - Pregnant Participants	0	0	1	1	1	7	5	0	0	0	0	15
Newly Enrolled - Caregivers	1	0	1	0	3	1	0	0	0	0	0	6
Continuing - Pregnant Participants	0	0	0	0	2	2	1	0	0	0	0	5
Continuing - Caregivers	0	1	5	4	17	19	18	1	0	1	0	66
All Adults (Auto Calculate)	1	1	7	5	23	20	24	1	0	1	0	92

You will **not** need to enter numbers for ethnicity, race, or primary language totals on your PPR, but you will need to attach **all** of your Form 1, so that it includes Tables 5 (ethnicity), Table 6 (race) and Table 12 (primary languages) to your PPR.

TABLE 5: I

Index Children	< 1 year	1-2 years	3-4 years	5-6 years	not report	Total
Newly Enrolled Index Children	20	0	0	0	0	20
Continuing Index Children	20	46	0	0	0	66
All Index Children (Auto Calculate)	40	46	0	0	0	86

TABLE 6: Participants by Ethnicity

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IL - DATA SUMMARY REPORT

Program Name: [REDACTED] Program Code: [REDACTED]

Date Range: 10/1/2022 - 5/31/2023

Site Codes [REDACTED]

Use the 1st MIECHV/All-In-One Start Date to calculate this report: Y MIECHV Target Child only: N

Date Prepared: 6/7/2022

Selected program(s): All

Max Capacity = 235 Total Families = 129

In this example for PM 3, the answer on the PPR would be entered as:
54.9%
 Capacity = 54.9 %

Enrollment and Services

Total for All Adults (Form 1 - Table 1)	132
Total for All Index Children (Form 1 - Table 1)	145
Total Unduplicated Households (Form 1 - Table 2)	132
Prenatal children past due date	1
Families with no enrolled child	0
Families that are set to Exited on the last day in the reporting period	27
Families that are Inactive/On hold due to COVID-19	0
Families that are Exited due to COVID-19	0

Home Visits Delivered

Total Private Contacts	Total Incomplete PVRs	Total Completed PVRs	% Completed
1159	6	1113	96.00

Total families with a missing or incomplete PVR 22 16.67 %

Form 1 - Unknown / Missing Data

Form 1 Table	Missing definition	Total Missing	% Missing
7.2 - Children by Race	Children with Race indicated as Unknown/Did not report	4	3%
8 - Adult Marital Status	Guardians with Marital Status indicated as Unknown/Did not report	4	3%
9 - Adult Education	Guardians with Educational Attainment indicated as Unknown/Did not report	1	1%
10 - Adult Employment	Guardians with Employment indicated as Unknown/Did not report	1	1%
11 - Adult Housing Status	Guardians with Housing Status indicated as Unknown/Did not report	1	1%
13 - Household Income	Families with Income indicated as Unknown/Did not report	1	1%
14 - Priority Pop	MIECHV Priority Populations (see details below)	15	1%
15 - Home Visits	Families with a missing or incomplete PVR	40	3%
18.1 - Adult Insurance	Guardians with Health Insurance as Unknown/Did not report	1	1%
18.2 - Children Insurance	Children with Health Insurance as Unknown/Did not report	5	3%
19 - Children Medical Care	Children with Medical Care as Unknown/Did not report	4	3%
20 - Children Dental Care	Children 12 months or older with Dental Care as Unknown/Did not report	6	6%

In this example for PM6, look at the % missing column. Count how many rows have 11% or more missing. In this example, there are none so your answer on the PPR would be:
 0 Number of rows missing 11% or more data on Form 1 Unknown/Missing Data Table on the Data Summary Report.

Form 1 - Table 14 - MIECHV Priority Population Characteristics

Number of families that don't have any priority population characteristics 1 **0.76 %**

Households	Yes	No	Unknown / reported		
Low income household	130	1	1		
Household contains an enrollee who is pregnant and under age 21	2	130	0	1.5%	0%
Household has a history of child abuse or neglect or has had interactions with child welfare services	12	119	1	9.2%	1%
Household has a history of substance abuse or needs substance abuse treatment	3	127	2	2.3%	2%
Someone in the household uses tobacco products in the home	7	123	2	5.4%	2%
Someone in the household has attained low student achievement or has a child with low student achievement	10	119	3	7.8%	2%

In this example for PM4, look here for families that do not have priority populations. On the PPR this would be reported as: **0.76%** of participants not meeting any priority populations.

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Households	Yes	No	Unknown / Did not report	%	% Missing
Household has a child with developmental delays or disabilities	9	120	3	7.0%	2%
Household includes individuals who are serving or formerly served in the US armed forces	0	129	3	0.0%	2%

Form 2 (definitions)

Construct	Description	Num	Denom	Current Outcome	Missing	% Missing
*1	Preterm Birth	0	10	0%	0	0%
*2	Breastfeeding	1	11	9%	0	0%
3	Depression Screening	20	24	83%	0	0%
4	Well Child Visits	75	129	58%	N/A	N/A
5	Postpartum Care	4	11	36%	0	0%
6	Tobacco Cessation Referrals	0	1	0%	3	75%
7	Safe Sleep	36	46	78%	4	8%
*8	Child Injury	1	145	1%	N/A	N/A
*9	Child Maltreatment	0	145	0%	N/A	N/A
10	Parent-Child Interaction	86	128	67%	N/A	N/A
11	Early Language & Literacy	138	143	97%	2	1%
12	Developmental Screening	65	83	78%	N/A	N/A
13	Behavioral Concerns Inquiries	1076	1091	99%	N/A	N/A
14	IPV Screening	21	23	91%	N/A	N/A
*15	Primary Caregiver Education	3	10	30%	1	9%
*16	Health Insurance Continuity	67	67	100%	7	9%
*17	EPDS Referral	1	1	100%	1	50%
*18	ASQ Referral	9	10	90%	N/A	N/A
19	IPV Referral	0	0	0%	0	0%

In this example for PM7, look at the % missing column. Count how many have 11% or more missing. In this example, there are 2 so your answer on the PPR would be: **2** Number of rows missing 11% or more data on Form 2 Table on Data Summary Report.

* - Indicates system outcome

Performance Measures 8-13, you will enter the current outcome % on the PPR. In this example, you would enter the following:

- PM 8) C4 Well-child Visit: 58%
- PM 9) C5 Postpartum care: 36%
- PM 10) C12 Developmental Screening: 78%
- PM 11) C3 Depression Screening: 83%
- PM 12) C14 IPV Screening: 91%
- PM 13) C19 IPV Referral: 0%